



POLICY TITLE: Graduation Academic Regalia			
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PURPOSE

- At UGHE commencement and other formal academic events, faculty and guests of honor must wear academic regalia, specifically, a gown, cap and hood. Regalia is seen as an important part of formal academic events, and regalia often reflects the degree held by the individual and distinguishes those governing the institution.
- Graduands also wear graduation regalia at their graduation ceremony.
- This policy outlines the guidelines for wearing regalia at UGHE commencement and formal academic events, and the type of regalia worn by faculty and graduands.

DEFINITIONS

Academic regalia: A traditional form of clothing worn by graduands and faculty in commencement, composed of gown, hood, mortarboard with tassel.

Commencement: The ceremony where graduands celebrate the successful completion of their academic credential.

Graduand: A student who is approved, yet to confer.

Graduate: A student whose academic credential has been conferred.

Student: An individual enrolled in any course (credit or non-credit) at UGHE.

SCOPE

This policy applies to all faculty and graduands who have been approved to graduate and will participate in the University's commencement. It also applies to faculty who are required to attend a formal academic event where regalia is required, as determined by UGHE senior leadership.

General regalia guidelines

- Graduands and faculty attending any ceremony where regalia is required must wear the appropriate academic gown, cap and hood.

Academic staff

- Academic regalia is an apparel that recognizes academic accomplishments.
- Only academic faculty, staff with academic appointments, graduands and designated guests can wear the academic regalia in the academic ceremonies

- Faculty and students should wear the regalia indicating the highest degree attained
- In any UGHE ceremony or event, only UGHE approved regalia can be worn
- No personal décor of any kind is allowed to be added or placed on the regalia
- Clothing must be worn under the regalia
- Only one hood and one cap should be worn at any given time

Description of regalia

At UGHE, leadership, faculty, special guests, and students will wear regalia. The academic dress protocol table below provides a detailed overview, including images, of the appropriate attire for each group.

Stakeholder	Gown	Hood	Cap
1. Chancellor 2. Vice Chancellor	Red, black velvet and gold piping 	White velvet trim, silver and red lining 	8-sided tam with golden tassel 
3. Deputy-Vice Chancellors	Black, red velvet and gold piping 	White velvet trim, silver and red lining 	8-sided tam with golden tassel 



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<p>4. Special Guests 5. Board Members 6. Keynote Speaker</p>	<p>Black, black velvet (PhD holders) Black (Non-PhD holder)</p> 	<p>White velvet trim, gold and red lining</p> 	<p>8-sided tam with golden tassel (PhD holder)</p>  <p>Mortarboard with red tassel (non PhD holder)</p> 

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<p>7. Deans 8. Full Professors</p>	<p>Black, black velvet, gold piping</p> 	<p>White velvet trim, silver and red lining</p> 	<p>8-sided tam with golden tassel</p> 
<p>9. Honorary graduates</p>	<p>Black, green velvet, gold piping</p> 	<p>White velvet trim, silver and red lining</p> 	<p>8-sided tam with golden tassel</p> 
<p>10. Faculty holding PhDs or specialty/ advanced degrees</p>	<p>Black, black velvet</p>	<p>White velvet trim, silver and red lining</p> 	<p>8-sided tam with golden tassel</p> 

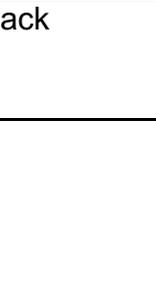
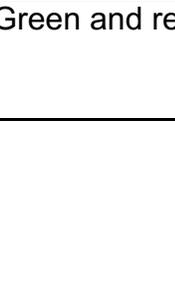
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11. Faculty holding Masters-level degrees	Black 	White velvet trim, silver and red lining 	Mortarboard, red tassel 
12. MGH D graduates	Black 	Red 	Mortarboard, red tassel 
13. MBBS/MGH D graduates	Black 	Green and red 	Mortarboard, green tassel 



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14. Nursing Graduating students	Black 	Apricot, red lining 	Mortarboard, apricot tassel 
15. MSc in Health Professions Education Graduating students	Black 	Blue, red lining 	Mortarboard, blue tassel 



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<p>16. PhD in Global Health</p>	<p>Black gown with black velvet</p> 	<p>White velvet trim, silver and red lining</p> 	<p>8-sided tam with golden tassel</p> 
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Colour Codes Summary

		
<p>PANTONE® 3517 CP</p>	<p>PANTONE® Black 6 C</p>	<p>PANTONE® 15-0955 TCX Old Gold</p>
<p>Hex #C42127 CMYK 16, 100, 100, 6</p>	<p>Hex #FDD29B CMYK 0, 18, 43, 0</p>	
		
<p>PANTONE® P 137-15 C</p>	<p>PANTONE® 17-4041 TPG Marina</p>	<p>PANTONE® 7507 C</p>
<p>Hex #19835A CMYK 85, 25, 79, 11</p>	<p>Hex #5D89C6 CMYK 66, 40, 0, 0</p>	<p>Hex #EBA721 CMYK 7, 37, 100, 0</p>



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Summary

Students	Gown	Hood	Cap
Undergraduate	Black, worn closed	color matched degree	Square mortarboard, tassel on right and move to left upon conferring
Master	Black, worn closed	color matched degree	Square mortarboard with matching color tassel on left
Doctoral	Black velvet, bell sleeves with three velvet bands	White/silver/red velvet	Black velvet eight-sided tam and gold tassel on the left

Faculty	Gown	Hood	Cap
Chancellor Vice Chancellor	Red, black velvet and gold piping	White velvet trim, silver and red lining	8-sided tam with golden tassel
Deputy-Vice Chancellors	Black, red velvet and gold piping	White velvet trim, silver and red lining	8-sided tam with golden tassel
Special Guests Board Members Keynote Speaker	Black, black velvet (PhD holders) Black (Non-PhD holder) N.B: Such guests are at liberty to wear their own institutional gown if preferred	White velvet trim, gold and red lining	8-sided tam with golden tassel (PhD holder) Mortarboard, red tassel (non-PhD holder)
Deans Full Professors	Black, black velvet, gold piping	White velvet trim, silver and red lining	8-sided tam with golden tassel
Honorary graduates	Black, green velvet, gold piping	White velvet trim, silver and red lining	8-sided tam with golden tassel



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Faculty holding PhDs or specialty/advanced degrees	Black, black velvet	White velvet trim, silver and red lining	8-sided tam with golden tassel
Faculty holding Masters-level degrees	Black	White velvet trim, silver and red lining	Mortarboard, red tassel

RESPONSIBILITY

All UGHE community members attending a UGHE graduation ceremony or formal event must comply with the above dress codes. It is the responsibility of all wearers of regalia to return them to UGHE after the event.

UGHE’s Office of the Registrar communicates graduation regalia rules to faculty, students, staff and special guests and provides them with the correct regalia before a graduation or formal event requiring regalia. The Office of the Registrar will work with the Deputy-Vice Chancellor of Academics and Research to determine which type of regalia faculty members should wear, based on the highest degree they hold.

The UGHE Office of the Registrar will establish a stock of regalia such that they can be repeatedly used for events and maintain a database of regalia to determine when new stock should be purchased. The Office of the Registrar is responsible for working with the UGHE Procurement system to purchase new regalia.

REVISION/REPLACING

This policy shall be subject to review in **five** years (26/02/2029).

EFFECTIVE DATE OF THE IMPLEMENTATION OF THE POLICY

This policy shall come into effect on the date of its approval by the University of Global Health Equity Senate.

Approved by:



Date: May 7, 2025

Signature: *Abebe Bekele*

Professor Abebe Bekele

**Deputy Vice Chancellor - Academic Affairs and Research,
University of Global Health Equity**